NASA SEWP VI Ordering Guide

INFOPACT, INC. | Version 1.0 | November 1, 2026

A practical guide for federal buyers to obtain in-scope IT, communication and audio-visual (ITC/AV) solutions and services through the NASA SEWP VI Government-Wide Acquisition Contract (GWAC).

Contract at a glance

Legal entity	Infopact, Inc.
SEWP VI Category C	Mission-Based ITC/AV Service Solutions
Contract reference	80TECH26D1190
Ordering period	Per signed contract and applicable options; verify current period
UEI / CAGE	YMU7AGL4ULT6 / 3ZND0
NAICS	541512
Website	https://infopactinc.com/

Who can use NASA SEWP VI?

Federal agencies and other NASA-authorized ordering activities, including eligible approved support-service contractors as permitted by SEWP rules and agency policy. The ordering organization remains responsible for funding, acquisition approvals, evaluation, and award decisions.

Ordering workflow

Follow your agency acquisition procedures and the current NASA SEWP VI Quote Request Tool (QRT) instructions.

01 Define the requirement

Prepare the statement of work or requirements, deliverables, security/access needs, anticipated period of performance, quantities and funding.

02 Confirm scope and contract

Confirm that the requirement is within Category C (Mission-Based ITC/AV Service Solutions) and verify Infopact's applicable contract number with NASA's contract-holder records.

03 Provide fair opportunity / request quotes

Use the SEWP VI QRT and applicable fair-opportunity grouping. Obtain quotes, conduct the required evaluation and document the selection in accordance with FAR 16.505(b) and agency policy.

04 Prepare the task or delivery order

Cite the correct NASA SEWP VI contract and contract holder. Include order number, quote reference, scope, line items, negotiated prices, funding, locations, dates, invoicing details and relevant clauses.

05 Route and track the order

Submit the order through NASA SEWP's current PMO order-processing procedure. Retain SEWP acknowledgement/control details and the accepted contract-holder quote.

06 Administer performance and changes

Coordinate acceptance, invoicing, contract administration and any order changes through the ordering activity and required SEWP routing.

Order package checklist

- SEWP VI Category C and confirmed Infopact contract number
- RFQ/quote details, fair-opportunity documentation and evaluation record
- Statement of work / performance work statement and delivery requirements
- Ordering agency, contracting officer, funding and task/delivery order identifier
- Approved pricing, CLINs, performance dates, security requirements and invoice instructions
- Required SEWP PMO routing, acknowledgment and order modification documentation

Scope and fair opportunity

Infopact's Category C covers mission-based ITC/AV service solutions within the limits of the awarded contract and its statement of work. The order must fit the specific contract scope, and eligible holders within the applicable fair-opportunity pool must be considered unless a lawful exception applies.

Contract support and references

For quotations and contract support, use the Infopact contacts below. Confirm any order-specific support arrangements before issuing an order.

Infopact contract-holder information

Category C contract	80TECH26D1190 (confirm with NASA SEWP PMO)
Contractor address	19977 Augusta Village Pl., Ashburn, VA 20147
SEWP program manager	Jay Deena | Tel: 703-728-3440 | jay.deena@infopactinc.com
Deputy / escalation contact	Anish Deena | Tel: 571-420-3374 | anish.deena@infotrinsicjv.com
Quotations / order inquiries	Jay Deena | Tel: 703-728-3440 | jay.deena@infopactinc.com
Billing / customer support	Jay Deena | Tel: 703-728-3440 | jay.deena@infopactinc.com
Company website	https://infopactinc.com/

NASA SEWP Program Office

Customer help desk	(301) 286-1478 | help@sewp.nasa.gov
Order submission	sewporders@sewp.nasa.gov
NASA SEWP VI website	https://www.sewp.nasa.gov/sewpvi/
NASA official documents	https://www.sewp.nasa.gov/sewpvi/resources/document-library/

Authoritative references

- NASA SEWP VI Contracting Information: https://www.sewp.nasa.gov/sewpvi/procurement/contracting-info/
- NASA SEWP VI Document Library and Ordering Guide (dated October 29, 2026): https://www.sewp.nasa.gov/sewpvi/resources/document-library/
- NASA SEWP VI FAQs: https://www.sewp.nasa.gov/sewpvi/about/faq/
- Infopact website: https://infopactinc.com/

Publication control: This guide was prepared for Infopact, Inc. and is not a NASA-issued document. In case of a discrepancy, the signed contract, applicable FAR provisions and current NASA SEWP instructions govern.